**Enrollment information**

**Dear parents!**

**ENROLLMENT for the school year 2024/2025 will take place on April 4th, 2024 (Thursday)**

**Starting school** is one of the most important periods in a child's life. For the child, it is the transition from the period of "games" to the period of "duties". However, it is also a period of increased burden for parents. We believe that this information will help you navigate this process.

**Enrollment obligation and care for school attendance**

The main criterion for entering the first grade is the child's age. It is the parents' duty to enroll their child who is six (or will reach the age of six by the time of entering the first grade) to school and to ensure that he/she goes to school regularly and on time. Parents are also obliged to enroll children whose compulsory school attendance was delayed by one year. Children with disabilities must also be enrolled to school, and at the same time, they must also bring an official document stating the type of disability. No one can be exempted from compulsory school attendance.

A child who has not reached the age of six can be exceptionally accepted for compulsory school attendance, however, the legal guardian is obliged to submit **a statement of approval from the educational counselling and prevention facility**, a statement of **approval from the child’s GP**, and the **informed consent of the legal representative**.

Every parent who is a citizen of the Slovak Republic and whose child also has Slovak citizenship has a legal obligation to enroll their child in elementary school in Slovakia, regardless of where they live (which means that children of Slovaks living abroad must also attend elementary school in Slovakia). If the child has dual citizenship, the parent does not have to do so, as long as the child attends school in the given country according to its legislation.

## ****Procedure for enrolling a student to school****

## **The elementary school starts the enrollment process on the basis of a parent's initiative. This incentive is an application form.**

## We kindly ask parents to communicate with the school electronically - there is an electronic application form on the school's website, which must be filled out and sent online. After completing the application on the website, the form must be printed, signed (the signature of both legal representatives is required) and brought to school on the day of enrollment. The verification of the data provided by the legal representatives will take place on the day of enrollment - Thursday, April 4th, 2024, in the premises of the elementary school (please bring also a photocopy of the child’s birth certificate and ID cards of the legal representatives).

## The legal representative of a child with special educational needs must provide the statement of the relevant educational counselling and prevention facility in order to have the child enrolled. This must be done no later than June 14th, 2024.

## Delayed enrollment has according to the amendment to the Education Act been cancelled. If the child is not yet ready for school after reaching the age of six, it is necessary to ask the director of the kindergarten for the written statement of continuation of compulsory pre-primary education in the kindergarten.

## If the legal representative requests that a child who has not reached the age of six to be exceptionally accepted for compulsory school attendance, the application must include a statement of approval from the educational counselling and prevention facility, a statement of approval from the child’s GP, and the informed consent of the legal representative.

In case you cannot participate in the enrollment at the specified time, you can do so on another day. It must be arranged by phone. no.: **0905 418 923, 0905 360 918, 0903 468 254**

**Elementary school requires:**

1. personal data about the child:
2. name and surname (in the same form as on the birth certificate)
3. date and place of birth
4. the address of permanent residence or the address of the place where the child usually stays, if he/she does not stay at the address of permanent residence
5. social security number
6. citizenship
7. nationality
8. personal data about the child's legal representatives
9. name, surname and address of permanent residence
10. the address of the place where the legal representative usually stays, if he does not stay at the address of permanent residence
11. contact for communication purpose

During the enrollment, emphasis is placed on the child's physical and mental maturity as well as his motor skills. **Legal representatives can only enroll their child in one school!** Legal representatives can enroll the child in any elementary school.

**Decision on admission to elementary school**

The principal will decide on admission to elementary school by June 15th, 2024. The admission decision will be delivered to both legal representatives of the child.

Contacts for educational counselling facilities:

* Centre for pedagogical and psychological counselling and prevention (CPPaP), J. Vuruma 2, Nitra

tel.: 037/6554 245, 037/6554 247

e-mail: centrum@cppnitra.sk

## **In case of any questions you can contact the school director:**

## **tel.: 0905 418 923, 0905 360 918**

## **e-mail: orolinova@unes.sk**